

## **Vergennes Congregational Church - UCC**

### **Coordinator of Children and Families Ministries (CCFM)**

#### **Job Description**

The Coordinator of Children and Family Ministries will work part-time (15 hours per week) and has primary responsibility to:

- Direct the planning and implementation of an inclusive faith formation program that: helps our children grow in their Christian faith; supports our families in their Christian formation efforts at home; and reaches out and welcomes a growing number of families and youth to the faith life of our church.
- Work with the Pastor to recruit, train, schedule and support the teaching staff, mentors, and other volunteers for faith-based, team programming appropriate for nursery through middle school children and families;
- Seek opportunities to engage children and families in deeply relational, spirit-filled, and creative ways to understand and experience Christian beliefs, values, and practices inside and outside the Church;
- Collaborate with individuals, organizations, and churches in Addison county to broaden the base of faith formation experiences that interest children and families; and
- Report to the Pastor, meet regularly with the Faith Formation Committee, and keep the Deacons informed periodically.

*A more complete listing of tasks and specific resources available to the Coordinator is available separately.*

#### **Qualifications**

- Passionate, energetic, enthusiastic person of faith
- Ability and desire to develop warm, supportive relationships with and among families, youth, staff and congregation.
- Strong verbal and written communication skills.
- Familiar with UCC and progressive Christianity

- Coordination/scheduling/delegating/managing skills
- Team -building skills
- Experience working with children and/or youth
- Willingness to learn, be coached, and collaborate in a congregational community of faith
- Knowledge and experience with computer and social media technologies

**Compensation**

\$22-\$25 per hour